

THE CITY OF TEXARKANA, ARKANSAS
is accepting applications for the following position:

Maintenance Technician I
Full Time

SUMMARY OF ESSENTIAL DUTIES:

Under the direction of the Building Maintenance Manager, this position requires some knowledge of construction materials, tools, and building maintenance techniques. Performs routine and semi-skilled tasks, under immediate supervision in skilled projects. Performs routine maintenance functions and assists with more complex maintenance tasks. This position will be working in a jail environment and working around inmates daily. This position will also be on call from Monday to Monday every 6 weeks, after the training period.

POSITION SPECIFICATIONS:

- Performs routine and semi-skilled maintenance tasks in HVAC, Plumbing, Electrical, and Carpentry.
- HVAC and small equipment: replacing belts on small motors, changing filters, cleaning coils, reading and recording equipment gauges (limited).
- Plumbing: unclogging drains with a drain snake or an auger, repairing and replacing small drain lines and plumbing fixtures.
- Electrical: replacing light bulbs, converting fluorescent bulbs to LED, checking for power loss, resetting breakers, and minor electrical repairs.
- Carpentry: minor wall repair such as spackling, patching, sanding and painting, repair and replace door locks, door closers and hinges, hanging pictures and bulletin boards, and general cleanup.
- Under general direction or assisting higher skilled workers on more complex maintenance, repair and construction tasks, such as installing electrical wiring, conduit or fixtures, constructing interior walls and tearing out drywall, installing pipe, pumps and plumbing fixtures, repair and replacement of HVAC equipment. Provide information to contractors on various repair jobs and projects.

SALARY RANGE: \$36,462.40 Annually

Applications and resumes will be accepted at Arkansas City Hall until 6/20/2025. Applications and resumes may also be faxed to (870)330-0059; emailed to skylar.krause@txkusa.org; or accessed online at <https://cityoftexarkanaar.com/job-opportunities/>. The City of Texarkana, Arkansas is an Equal Opportunity Employer and provides all applicants and employees equal opportunity without regard to race, color, sex, religion, national origin, age, marital or veteran status, or any other legally protected status.